

NAMPA COUNCIL ON AGING
BOARD OF DIRECTOR'S MEETING
SEPTEMBER 17, 2024

- I. The meeting was called to order at 1:05 p.m. by Tom Ashley, President.
- II. The invocation was presented by Lana Grimmett.
- III. **Roll Call/Proof of Quorum:** A quorum was declared by Secretary Connie LaFrainer with the following members present: Lana Grimmett, Vice-President; Connie LaFrainer, Secretary; Susan Cooper, Treasurer; Sharon Gray, Donna Eason and Dale Winch. Also present for the meeting was Sam Atchley, Coordinator; John Burkey, Harward Recreation Center. Victor Rodriguez, Councilman and Sharon McGaffick were excused.
- IV. **Motion to Approve Agenda or Amendments:** A motion to approve the agenda as written, was made by Dale and seconded. Motion carried.
- V. **Open Session (Guest Speakers, etc.):** John Burkey said he will be meeting with the people who did the resurfacing of the parking lot. It took them a little longer to complete and there are still concerns about the cracks in some areas.
- VI. **Minutes of Previous Month's Meeting:** A motion to approve the minutes from August 13, 2024 was made by Donna and seconded. Motion carried.
- VII. **Approval of Treasurer's Report:** A motion was made by Dale and seconded to approve the August 13, 2024 Treasurer's Report. Motion carried.
- VIII. **Coordinator's Report and Communications:**
 - *Sam reported that the exhaust system did not get installed while we were closed, Brian from facilities was unable to get any bids or contractors.
 - *We let Dawn, our Head Cook go and hired Melissa back.
 - *Sam is in the process of getting information on a laptop for Bingo and having (3) monitors put up in dining room for bingo, displaying the menu, upcoming events and other information (i.e. advertising). She has received bids from the City IT Department depending on whether we get 55" or 65" TV's.
 - *We need to have a committee to make amendments to our policies and procedures regarding new hire's PTO.
 - *We have purchased a money counter with money donated to us by the exercise group. When they donate to us, they always ask that we use it to get something we can use. This is a wonderful machine; we all love it and it saves so much time at month end and in our daily deposits.

- X. Report Kindness in Action:** We have lost several people in the past 30 days! James has sent out cards to all families. We have been informed by Gilbert's family that he has cut his hand and will need surgery, so he will be out for a while.
- XI. Adjournment:** Next meeting will be held at 1:00 p.m. October 8, 2024. Motion was made by Dale and seconded to adjourn. Motion carried!

Respectfully Submitted.

Connie LaFrainer

Secretary