



Memo - FLASH Parking Memo

Date: January 21, 2025

To: Chair and Commissioners

From: NDC Staff

Agenda Item: 4-1

Background Summary:

- February 2023 – Funding secured for parking study. Equipment in the Downtown Garage failing.
- June 2023 – Garage arms raised for free parking for public and permitted customers until September 2023.
- August 2023 - Staff requested free parking until the parking study was complete, estimated March 2024. Board asked for solutions for the parking garage sooner. Motion was made to extend free parking to October 2023. Parking study RFP was approved.
- September 2023 – Extended free parking until November 2023.
- October 2023 – Extended free public parking and instituted paid permit parking.
- November 2023 – Selected Walker Consultants for parking study and presented four gateless parking garage options.
- February 2024 – Gateless option, new hardware and software proposal from FLASH. Board postponed decision.
- March 2024 – FLASH presented, answering questions from last meeting. Board postponed decision.
- April 2024 – Final parking study meeting; draft report sent.
- June 2024- Final presentation of findings from parking study at NDC Special Meeting; recommendation for gated solution in parking garage.
- June 2024 – FLASH presented to commission. Board postponed decision until reference checks were made and legal completed review of contracts.
- June to January 2025 – Agreements reviewed by legal; references checked; scope of work refined with Facilities, and reconsiderations discussed with Public Works for the 11th Ave reroute project.

Reason for Project:

The equipment in the garage was failing for years and was finally unable to operate in spring 2023. NDC directed staff to pursue paid gateless options, due to gate arms and hardware consistently breaking, causing unexpected costs and down time while repairs were made. Staff presented options for gateless parking while the parking study was developing, but none of the options were decided upon.

The parking study concluded in 2024 and recommended gated parking for the Downtown Garage, due to lack of parking enforcement options. Based on the parking study recommendation, staff began solely pursuing gated options.

NDC commissioners have generally supported reinstituting paid parking in the garage and instructed staff to find a solution for the garage. Staff believes the Flashparking, Inc's gated parking proposal is an appropriate solution.

Project Costs

- One-time fee: **\$150,374.00**
- Monthly fee: **\$720.00**

Quote Summary

Product Type	Monthly Recurring Subtotal	One-time Subtotal
Hardware	\$0.00	\$118,624.00
Software - Term:24 months	\$720.00	\$0.00
Installation	\$0.00	\$25,050.00
Implementation	\$0.00	\$6,700.00
Warranty	\$0.00	\$0.00
Total	\$0.00	\$0.00
	\$720.00	\$150,374.00

- The proposal includes 5 stations: 4 at the exits and entrances (card only payments) and 1 pay on foot (POF) station (card and cash payments).
- PARCS two-year standard warranty included on the stations.
- The monthly software costs include the cash acceptance module, validation module, and call center module.
- Staff will be working on additional upgrades including signage (full/open, cash, card) and a camera to monitor cash box at POF station.

Funding

\$150,000.00 was approved in the NDC FY2024 budget for repair and replacement of the parking garage equipment; the FY2025 budget did not include Downtown Garage equipment installation and software subscriptions, specifically, because it was assumed the improvements would be completed in FY2024. However, there are funds available in other budgeted funds including the Central Nampa Project Fund (downtown projects are included in this fund annually). The new monthly fee will be incorporated in the upcoming budget cycle for FY26.

Legal Review

NDC Attorneys White Peterson approved the two legal documents provided by FLASH parking: 1. Equipment Purchase and Services Agreement 2. FLASHPARKING SAAS Agreement.

Procurement

Cooperative purchasing (Omnia Partners) meets state requirements for procurement.

Potential Actions

The following represents actions available to the Commission:

- Motion to **approve** purchase of equipment and new software (SAAS) for the Downtown Garage and Authorize Chair to sign two agreements with FlashParking, Inc for one-time fee of \$150,374.00 and a reoccurring monthly fee of \$720.00.
- Motion to **approve** purchase of equipment and new software (SAAS) for the Downtown Garage the installation of new equipment and new software subscription for the Downtown Garage **with** _____ **conditions** and Authorize Chair to sign two agreements with FlashParking, Inc for onetime fee of \$_____ and a reoccurring monthly fee of \$_____.
- Motion to **deny** the purchase of new equipment and new software (SAAS) for the Downtown Garage.

Attachments

- FLASH Proposal
- Agreement – Equipment and Services
- Agreement – SAAS
- Recommendation #1 – Las Vegas
- Recommendation #2 – Diamond Parking Services