

March 28, 2025

TO: Catherine Keys, City of Nampa Historic Preservation Commission  
FROM: Alexis Matrone, Idaho State Historic Preservation Office

RE: FY25 CLG Grant Application



**Brad Little**  
Governor of Idaho

**Janet Gallimore**  
Executive Director  
State Historic  
Preservation Officer

**Administration:**  
2205 Old Penitentiary Rd.  
Boise, Idaho 83712  
208.334.2682  
Fax: 208.334.2774

**Idaho State Museum:**  
610 Julia Davis Dr.  
Boise, Idaho 83702  
208.334.2120

**Idaho State Archives  
and State Records  
Center:**  
2205 Old Penitentiary Rd.  
Boise, Idaho 83712  
208.334.2620

**State Historic  
Preservation Office:**  
210 Main St.  
Boise, Idaho 83702  
208.334.3861

**Old Idaho Penitentiary  
and Historic Sites:**  
2445 Old Penitentiary Rd.  
Boise, Idaho 83712  
208.334.2844

HISTORY.IDAHO.GOV

Congratulations! Your application to the Idaho SHPO for FY25 CLG grants has been awarded, either in part or in full. There were a number of great projects submitted to our office this year, and unfortunately we could not fund all of them in full. I am pleased to inform you that the Nampa Historic Preservation Commission has been awarded funds for the following project(s):

Award Amount	Approved Project(s)
\$10,000	Updated Design Guidelines
<b>Total: \$10,000</b>	

A grant contract will be emailed to you in the coming months. **Please review the contract carefully, as there may be special conditions related to your specific project(s).** If you require a hard-copy be mail to you, or if you have questions on your award, please contact me as soon as possible (by phone at 208-488-7471 or email [alexis.matrone@ishs.idaho.gov](mailto:alexis.matrone@ishs.idaho.gov)).

Please review the information below to ensure that your project proceeds as smoothly as possible. Details can be found in the Idaho CLG Grants Manual, available online at:  
<https://history.idaho.gov/certified-local-government-clg-program>.

### SOME IMPORTANT REMINDERS

CLG Grants are reimbursable and all associated costs must be eligible as outlined in the Idaho CLG Grants Manual. All initial payments must be made by the Certified Local Government, and only costs incurred during the project timeline can be reimbursed. We can only reimburse mileage at 70.0 cents/mile, and all per diems are reimbursed at the Idaho State rates, not the GSA rates, in accordance with State of Idaho Travel policies.

You can begin reaching out to and communicating with potential consultants for your project at this time. However, you may not sign a formal contract with them until the grant agreement has been fully executed<sup>1</sup> and the SHPO has received authorization from the NPS to expend funds. For FY25 grants, all projects must be completed, and closeout paperwork submitted no later than September 1, 2027.

Please keep us informed of the progress of your projects. If you have any delays, questions, or concerns please contact us as soon as possible. We look forward to your projects and working with you all!

<sup>1</sup> In order to finalize the grant contract, each CLG will need a Unique Entity ID (UEI). It is likely your CLG already has a UEI as entities registering in SAM.gov are assigned a UEI as a part of the registration process. For those that do not, more guidance on how to register will be provided in the coming months.

