

NAMPA AIRPORT COMMISSION MINUTES

August 12, 2024

The meeting was called to order at 5:30 pm by Vice Chairman Bear

- Members Present: Vice Chairman Aaron Bear; Mark Miller; Aubree Miller; Mathew Galli
- Ex-Officio Members Present: Crystal Craig, Director of Transportation; Lynsey Johnson, Airport Superintendent
- Members Absent: Chairman Phil Nelson

1 - Consent Agenda

MOVED by and M. Miller seconded by A. Miller to approve the consent agenda which included the following items:

1-1 Minutes

- a) Minutes of the June 10, 2024, Airport Commission meeting
- b) Change in verbiage in the minutes removing Vice from Chairman Nelson on Consent Agenda

1-2 Execution of Contracts and Agreements

1-3 Approval of Agenda

5-1 Review of Business Concept from Cody & Brad Sjostedt will not be moving forward. It will not be discussed at this meeting.

Vice Chairman Bear asked all in favor to say aye with all Commissioners present voting **AYE**

MOTION CARRIED

2 – Airport Improvement Program (AIP) – Grant Update

Item 2-1 AIP-39 – AWOS Relocation – Toby Epler, J-U-B Engineers, updated the Commission on the AIP FY24. Toby is currently working with the city on the building. Recently conducted a field survey of the rectangle area. Bid will go out in late winter.

3- Staff Report/Discussion Update

Item 3-1 Airport Operations and Maintenance Update: John Ziessler, Operations Technician presented the following update:

Airfield Conditions: RWY/TWY & Apron in good shape. PAPI operating normally.

- Fuel Sales for June 30,000 gallons and July over 24,000 gallons.
- Ongoing weed control and mowing
- Prepping for the Warbird Roundup

Item 3-2 Airport Administrative Update: Lynsey Johnson, Airport Superintendent updated the Commission:

- Wings and Wheels event was a success.
- Upcoming Warbird roundup Sept 7-8, planned for East side of Airport.
- Terminal building stairs installation will go out for bid within the next month, looking at installation in October or November.
- City owned hangar evaluation report should be completed by the end of the month.

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- September 9th Commission Meeting will be postponed till October 14th. If a special meeting is needed, we can schedule one.
- Terminal Grant funding has been applied for with the FAA. We asked for \$950,000 to assist remodeling existing terminal building.
- Training opportunity from AAAE
- Return to Service submitted a proposal and operating plan.
- Vision Recycling has asked us to sign a variance letter. Compost piles would be placed 100 ft from the property line versus finished piles.

Item 3-3 Transportation Update: Crystal Craig, Director of Transportation has no updates for the Commission.

4 – Public Forum

Cindy Fritz inquired about Vision Recycling having a concrete crusher.

Andrew George inquired about the update on the Storm Water Pond.

Mark Miller has addressed his concern about derelict aircraft. He would like to see these aircraft moved out faster.

5- Airport Business – Action Items

Item 5-1: Review of Business Concept from Cody & Brad Sjostedt will not be moving forward. It will not be discussed at this meeting.

Item 5-2: FY 25 Rate Resolution

MOVED by M. Miller and seconded by Galli to approve FY 25 city-owned and private hangar rates.

Chairman Bear asked all in favor to say aye with all Commissioners present voting **AYE**.

MOTION CARRIED

MOVED by A. Miller and seconded by M. Galli to **adjourn** the meeting.

Vice Chairman Bear asked all in favor to say aye with all Commissioners present voting **AYE**.

MOTION CARRIED

Vice Chairman Bear adjourned the meeting at 5:55 PM

Passed this 14th day of October 2024

AIRPORT SUPERINTENDENT, SECRETARY