



City of Nampa Business Item

TO:	Mayor and Council
FROM:	Matt Jamison
NUMBER:	{{section.number}}-1
DATE:	May 21, 2025
SUBJECT:	Action Item: Allocate the 2025 Community Development Block Grant funding for Administration/Planning, Public Service, and Non-Public Service activities as presented. In the 2026 Fiscal Year Budget Approval

Background Summary:

The City of Nampa receives an annual grant allocation as part of the Department of Housing and Urban Development's Community Development Block Grant entitlement program. As an entitlement community the City is required to complete an Annual Action Plan to identify how those funds will be spent to meet the needs identified in the 2022-2026 5-Year Consolidated Plan. An application round was opened on March 15, 2025 and closed on April 30, 2025. The city had a total of 10 applications for funding started with 5 submitted for public service, 2 submitted by Nampa Parks, and 1 submitted by The Housing Company, a local housing developer. There were two applicants that did not submit their application by the deadline. City staff reached out to the applicants during the application submission phase and both applicants indicated that they would not be able to complete the application by the required date of submission but would be interested in applying during the next application round.

Reason for Project:

City staff have completed a review of the applications received and will provide a summary of the recommended funding allocation for administration and planning, public service, and non-public service activities that will be included in the 2025 Annual Action Plan.

Funding/Project Costs:

Funding Sources to Allocate in the 2025 Annual Action Plan

2025 Program Year (PY) / 2026 Fiscal Year (FY) HUD Grant Allocation =
\$653,242.00

Prior Year Grant Funds Available to Commit to the 2025 Annual Action Plan =
\$266,602.24

- 2024 Program Year - \$169,746.15
- 2023 Program Year - \$96,856.09

2026 Fiscal Year Anticipated Program Income = **\$5,324.58**

Total Funding Available to Commit in 2025 PY / 2026 FY = **\$925,168.82**

Funding Uses in the 2025 Annual Action Plan

Administration and Planning – **\$130,648.00** (Funded at 20% of Grant Allocation)

Public Service Activities – **\$97,986.30** (Funded at 15% of Grant Allocation)

Non-Public Service Activities – Remaining Funds = **\$696,534.52**

Total Funding to Allocate to the 2025 Annual Action Plan = **\$925,168.82**

Staff Recommendation:

Administration and Planning Activities

[Recommended at - \\$130,648.00](#)

The CDBG Administration and Planning budget is intended to cover the overall program management to include but is not limited to, the following types of activities:

- Planning activities such as Consolidated Plans, Annual Action Plans, and Analysis to Impediments to Fair Housing/Fair Housing Marketing, community outreach, and Consolidated Annual Performance Report.
- Preparing program budgets, schedules, and amendments;
- Ensure compliance with Davis-Bacon, Section 3, BABA Act, and other related acts associated with CDBG grant funding;
- Monitor program activities for progress and compliance with program requirements;
- Preparing reports and other compliance documents related to the program for submission to HUD

This year's administration and planning budget will provide funding for the following:

- ❖ Community Development Program Manager - .75 FTE
- ❖ Assistant Community Development Program Manager - .25 FTE

Public Service Activities

Recommended Funding Level - \$97,986.30

As part of the 2025 Program Year / 2026 Fiscal Year application round there was a total of 6 applications started and 5 completed applications requesting \$188,000.00 in funding. An application review was completed for each submitted application and all have met the minimum eligibility requirements for the program.

Chart 1 and Chart 2 are summary of the 2025 public service applicants total funding received during the 2022-2026 5-year Consolidated Plan and the number of individuals assisted.

Chart 1

Public Service Funding and Accomplishment Summary		
Organization	2022-2024	
	Funding Received	# People Assisted
Homelessness Prevention		
Jesse Tree - Rent/Utility Assistance	-	-
Domestic Violence Assistance		
Nampa Family Justice Center	89,700.00	316
Homelessness Assistance		
CATCH - Rapid Rehousing	28,000.00	23
Salvation Army - Rapid Rehousing	58,000.00	153
Senior Services		
St Alphonsus - Meals on Wheel	108,665.00	518

Chart 2

Public service Funding and Accomplishments - CARES Act Funding		
Organization	2020-2024	
	Funding Received	# People Assisted
Homelessness Prevention		
Jesse Tree - Rent/Utility Assistance	180,977.00	250
Homelessness Assistance		
CATCH - Rapid Rehousing	124,000.00	95
Salvation Army - Family Shelter	290,567.76	252
Senior Services		
St Alphonsus - Meals on Wheel	40,000.00	155

2025 Public Service Application Summary

CATCH of Canyon County – Requested Amount = \$28,000.00 – Staff Time to operate their rapid rehousing program taking families experiencing homelessness and helping them find stable long-term housing. CATCH staff use case management to help the program participants work toward financial and housing stability.

Jesse Tree – Requested Amount = \$50,000.00 – Provide Emergency Rental Assistance – Direct rental and utility assistance to low-to moderate income households in Nampa. Jesse Tree prioritizes households at risk of eviction.

Nampa Family Justice Center – Requested Amount = \$30,000.00 – Staff time to help individuals fleeing domestic violence get connected with resources needed such as emergency housing and longer term-housing needs to assist them in their time of crisis. The case manager would also help connect the individuals with available resources in the community.

St Alphonsus – Meals on Wheels – Requested Amount = \$40,000.00 – Provide meals to homebound Senior Citizens 3-5 days a week and provide frozen meals for the weekends as needed. Staff time is for the program manager to coordinate meal delivery on a daily basis, organizes and recruits volunteers, works closely with nutrition services, and manages MOW program.

The Salvation Army – Nampa Corp. – Requested Amount = \$40,000.00 – CDBG funds will pay for staff time to help operate the emergency and day shelter located in Nampa. The program houses families with children for up to 90 days and provide case management to help them find long term housing stability. The funding will also help with staff time to keep the day shelter open 24 hours a day allowing people experiencing homelessness a place to come temporarily get out of the cold.

Staff Recommendation

CDBG staff have recommended funding public service applicants for a total of \$97,986.30. The proposed funding will keep the City of Nampa compliant with the 15% regulatory cap on public service activities and help meet the budgetary needs of the applicants. Based on our current CDBG Application Guidelines the CDBG staff have recommended funding three public service activities during each program year. Below are the results of the 2025 application review listing the applicants in order of highest to lowest score and the suggested funding level for the top 3 scoring applicants.

Name	Avg Score	Funding Requested	Funding Approved
Jesse Tree	81.67	\$ 50,000.00	\$ 34,993.15
The Salvation Army Nampa	78.67	\$ 40,000.00	\$ 34,993.15
CATCH	76.00	\$ 28,000.00	\$ 28,000.00
Saint Alphonsus Nampa - Meals on Wheels	75.33	\$ 40,000.00	\$ -
Nampa Family Justice Center	75.00	\$ 30,000.00	\$ -
Totals		\$ 188,000.00	\$ 97,986.30

Non-Public Service Activities

This year the CDBG program received 4 applications for activities to be carried out during the 2026 Fiscal Year (2025 Program Year). There is \$696,534.52 available to commit to non-public service activities.

Public Works Funding Request

Recommended Funding - **\$125,000.00**

This funding will be used to support ADA and other infrastructure improvements to be carried out by the Public Works staff. Public Works staff will identify an activity that can be completed during the 2026 Fiscal Year and CDBG staff will come back to Council with a funding request once that activity has been identified. Currently Public Works have identified several projects that have been prioritized based on their proximity to schools, city amenities, and pedestrian pathways.

Parks and Forestry Department Funding Requests

Recommended Funding - **\$191,863.10**

CDBG staff recommend Council allocated the funding to be used by the Park and Forestry Dept. during the 2026 FY to complete the 2 activities identified below.

1. Lions Park Basketball Court Replacement – \$95,000.00
2. Hunters Park Basketball Court Replacement - \$96,863.10

Housing Affordability

Recommended Funding - **\$100,000.00**

The Housing Company applied requesting \$100,000.00 in funding to be used as community match on the proposed Monarch Creek housing development located in North Nampa at 341 N Gateway St Nampa, ID 83687. The project is planned to create 30 housing units that will be marketed to residents aged 55 and older. The units and income levels are detailed below.

Monarch Creek Unit-Occupancy Detail	
# Bdrm's	# Units
1 Bdrm 60% AMI or Lower	13
1 Bdrm Market Rate	2
2 Bdrm 60% AMI and Lower	13
2 Bdrm Market Rate	1
2 Bdrm Manager Unit	1
Total Units	30

* AMI = Area Median Income

Home Repair Loan Program

Recommended Funding - \$279,671.42

Community Development Staff continue to see a large need for the Home Repair Loan Program. If the Home Repair Loan Program is funded as recommended it will result in the partial funding of 2 full-time employees that help administer the activity.

Activity Budget

- Direct Benefit – Rehabilitation Expense = \$184,578.54
- Staff Salaries, Benefits, & Operating Expense = \$95,092.88

Community Development Program Manager

Home Loan Repair Program - .10 FTE

Assistant Community Development Program Manager

Home Loan Repair Program - .70 FTE

The program provides a zero interest 5-Year forgivable loan to low-to moderate income qualifying homeowners to make health and safety repairs to their homes. Improvements can include, but are not limited to, sewer lines, water line, roof repair, furnace, water heaters, and ADA improvements. The program has a cap of \$20,000.00 per household and anticipate being able to assist between 8 and 12 households annually. This program has been administered by CDBG staff since 2012 and have a portfolio of 49 forgivable loans.

Funding Allocation Detail - 2026 Fiscal Year

2025 Annual Action Plan Funding Allocation		
2025 Program Year (PY) Funding Allocation	\$	653,242.00
Anticipated Program Income	\$	5,324.58
Prior Program Years Grant Funding Available to Commit		
2024	Program Year Funding Available to Commit	\$ 169,746.15
2023	Program Year Funding Available to Commit	\$ 96,856.09
2022	Program Year Funding Available to Commit	\$ -
2021	Program Year Funding Available to Commit	\$ -
2020	Program Year Funding Available to Commit	\$ -
Total Prior Years Funding Available to Commit to Activities		\$ 266,602.24
Total Funding Available to Commit to the Current Annual Action Plan		\$ 925,168.82
Administration and Planning		Recommended
Administration & Planning Activities (21A and 20)		\$ 130,648.00
Public Service Activities		Recommended
	Public Service Activity 1	\$ 32,662.10
	Public Service Activity 2	\$ 32,662.10
	Public Service Activity 3	\$ 32,662.10
Total Public Service		\$ 97,986.30
Non-Public Service Activities		Recommended
Public Facilities and Infrastructure Improvements		
	Public Works - Sidewalk and Infrastructure Improvements	\$ 125,000.00
	Parks - Lions Park - Basketball Court	\$ 95,000.00
	Parks - Optimist Field Fully Inclusive ADA	\$ 96,863.10
	Total Facility & Infrastructure Improvements	\$ 316,863.10
Housing Activities		
	Housing Affordability	\$ 100,000.00
	Total Housing Affordability	\$ 100,000.00
Housing Rehabilitation Programs		
	Housing Repair Loan Program (14H)	\$ 95,092.88
	Housing Repair Loan Program (14A)	\$ 184,578.54
	Total Housing Rehabilitation Programs	\$ 279,671.42
Total Non-Public Service Activities		\$ 696,534.52
Total Funding Allocated to 2025 Fiscal Year / 2024 Program Year		\$ 925,168.82

Attachments: